

# Legal Notice & Privacy Policy

## **Copyright**

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## **Disclaimer**

As a content provider pursuant to § 7 Subsection 1 of the German Telemedia Act (TMG), PIV Drives GmbH is responsible for its own contents. This website has been created using the most possible care and all its text will be continuously checked and updated. Nevertheless, information provided as well as the facts on which they are based may have changed in the course of time. Due to these reasons, no liability whatsoever can be accepted for actuality, correctness, completeness or quality of the information provided.

This also applies to linked websites. The responsibility for the contents and design of linked websites rests with their originator.

No liability can be accepted for material or immaterial damage arising from any use or non-use made of the information provided or from use of incorrect and/or incomplete information, unless due to intent or gross negligence on our part.

We expressly reserve the right to change, add to or delete pages or the complete website without giving prior notice or to discontinue publication temporarily or permanently.

## **Privacy Policy**

Your privacy is our concern. We are delighted that you are interested in our company and our products and/or services and we would like you to feel safe and secure when visiting our websites, also with regard to the protection of your personal data which we take very seriously. Complying with the statutory provisions, particularly the provisions of the Federal Data Protection Act, is a foregone conclusion as far as we are concerned.

We would like you to know when we collect data, what that data is and how we use it. We have taken technical and organizational measures that ensure that the provisions concerning data protection are complied with, both by us and by external service providers as well.

We subject external links to third-party contents to a thorough inspection in terms of content. However we do not assume any liability for these external links as we have not arranged the transmission of this information, we have not selected the recipient of the transmitted information and we have not selected or altered the transmitted information.

## **Personal data**

Personal data is information concerning your identity. This includes for example data such as your name, address, telephone number and e-mail address. When using our website you do not have to disclose personal data. In certain cases however we need your name and address as well as other information so that we can provide the requested services.

The same applies for instance to the forwarding of information material and ordered goods or to the answering of individual questions. When this is required, we point this out to you accordingly. In addition we only store and process data that you have provided us with voluntarily or automatically. If you utilise our services, as a rule we only collect data that we need to provide the services. If we ask for additional information, this is voluntary information. Personal data is only processed so that we can perform the requested service and safeguard our own legitimate business interests.

## **Intended use of the personal data**

Generally we use the personal data provided by you in order to respond to your inquiries, to process your orders or to provide you with access to certain information or offers. In order to look after customer relations, we or a service provider appointed by us may need to use this personal data in order to inform you about product offers that are useful for your business activities or in order to conduct online surveys so that we are in a better position to cope with the tasks and requirements of our customers. Obviously we respect the fact that you may not want to let us have your personal data for the purposes of supporting our customer relations (particularly for direct marketing or for market research purposes). We will not sell your personal data to third parties nor will we market it in some other way.

## **Earmarked use**

We will only collect, process and use the personal data provided by you online for the purposes that we have informed you about. We will not pass on your personal data to third parties without your consent. The collection of personal data and the transmission of such data to state institutions and authorities that are entitled to receive such information shall only be carried out within the scope of the relevant laws or if we are obliged to collect and transmit such data due to a judicial ruling. Our employees and the service providers appointed by us are put under an obligation by us to maintain secrecy and to adhere to the provisions contained in the Federal Data Protection Act.

## **Cookies**

Like many other websites, we also use cookies. Cookies are small text files which are transmitted from a web server to your hard drive. This enables us to automatically receive specific information concerning your computer and internet connection, such as IP address, browser and operating system. Cookies cannot be used to start programs or transfer viruses onto a computer. The information contained in cookies makes it easier for you to navigate our website and enables web pages to be displayed correctly. Obviously you can also view our websites without cookies. If you do not want us to

recognize your computer, you can prevent the storage of cookies on your hard drive by selecting “do not accept cookies” in your browser settings. Please refer to the instructions of your browser manufacturer to see how this functions in detail. If you do not accept any cookies however this may limit the functionality of our offers.

### **Data processing by Facebook**

Our website uses plugins provided by the social networking site facebook.com, operated by Facebook Inc., 1601 Willow Road, Menlo Park, CA 94025, USA and Facebook Ireland Limited, Hanover Reach, 5-7 Hanover Quay, Dublin 2, Ireland (“Facebook”). The plugins can be identified by one of the Facebook logos (white “f” on a blue background or a “thumbs up” symbol), or are indicated with the additional text “Facebook Social Plugin”. When you visit a web page on our website that contains this kind of plugin, a connection is established to the Facebook servers, which then instructs your web browser to display the plugin on that web page. This automatically passes information to the Facebook servers about which of our web pages you have visited. If you are a Facebook member and are logged in to your account, Facebook will associate this information with your personal Facebook account. Using the plugin functions (e.g. clicking on the “like” button, making a comment) will also associate this information with your Facebook account. You can only prevent this by logging out before using the plugin. Further information about how Facebook gathers and uses the data, as well as information about your rights and ways to protect your privacy can be found in Facebook’s data use policy.

### **Children**

Persons under 18 years of age should not send us personal data without the consent of the parents or guardians. We do not ask for children’s and young persons’ personal data, we do not collect this and we do not pass it on to third parties.

### **Security**

We have taken technical and organizational security measures in order to protect your personal data from loss, destruction, manipulation and unauthorized access. All our employees and any third parties involved in the data processing are bound by the Federal Data Protection Act and the confidential handling of personal data. In the event that personal data is collected and processed, the information is transferred in encoded form in order to prevent unauthorized use of the data by third parties. Our security measures are continuously revised according to technological developments.

### **Change to our data protection regulations**

We reserve the right to change our security and data protection measures if this is required due to technical developments. In these instances we will also adjust our information on data protection

accordingly. Please therefore take note of the most current version of our privacy statement.

### **Right to information**

You may at any time request information about the personal data we have stored about you. If necessary, please write to us at the address given below.

### **Right to object**

You can also at any time revoke your consent for us to collect, process and use your personal data. If necessary, please write to us at the address given below.

### **Contact**

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